



BOMBAY HOSPITAL COLLEGE OF NURSING, INDORE (M.P.)

NAAC ACCREDITED

(National Assessment & Accreditation Council)

(Approved by Indian Nursing Council, New Delhi, Madhya Pradesh Nursing Council,
Bhopal & Affiliated to Madhya Pradesh Medical Science University, Jabalpur)
Ring Road, Indore - 452010 Ph : 0731-2552525 Fax : 0731-4266571
Website : www.bhinursingcollege.com, E-mail id : bh.coni@gmail.com

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MENTOR-MENTEE POLICY

We have high aspirations for all of our nursing students and want to help them achieve and surpass their own expectations and those of the people who teach and care for them. This policy aims to identify the strategies deployed to ensure outstanding levels of mentoring and guidance. Student mentoring in Bombay Hospital College of Nursing, Indore (BHCONI) is defined as a one-to-one relationship between a student and the mentor that occurs over a prolonged period of time. The mentor provides consistent support, guidance and concrete help to a student to provide them with a positive role model.

Some students involved in the mentoring program may be going through a difficult and/or challenging situation, a period of life in which they need extra support, or they may simply need to have another significant adult present in their life.

The goal of student mentoring is to help all students involved in the mentoring program to gain the skills and confidence to be responsible for their own futures and develop to their full academic and personal potential. (BHCONI) will ensure that all learners receive the care, guidance and support necessary to maintain and extend their personal development and academic progress.

Responsibilities of Mentor:

- Maintain Mentor-Mentee Record
- Maintain batch wise student roll call list
- Keep contact details of students & parents
- Record of previous exam result
- Record of Mentor-Student meeting (Once in a month).
- Provide information about students to the each teacher whenever required.
- Student counselling should be done whenever required.
- Maintain record of monthly defaulter list
- Send letters to parent for parents meet.
- Telephonic call record of defaulter students should be maintained.
- Leave application form of students along with necessary documents should be kept
- Maintain record of monthly undertakings of defaulter students

